



County Administrator

Keith Berndt

MEMO

TO: Finance Committee

FROM: Keith Berndt  
Cass County Administrator

*KB by J. Word*

DATE: August 11, 2015

SUBJECT: CH2M Contract Amendment

As you are aware, some time ago we reduced the scope of CH2M's contract and associated fees. It has become increasingly apparent to me that we need to increase our activities to be prepared for a 2016/2017 construction start. Accordingly, it is necessary that CH2M add staff and commence with the many things that need to be completed if we are to be ready to start work under a split delivery arrangement.

We will ask for approval of a contract amendment to increase the funding by approximately \$120,000 per month. A breakdown of the funding and further explanation is provided in the enclosure.

SUGGESTED MOTION:

Move to approve a contract amendment with CH2M.

cc: Diversion Authority

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